



MOLER HANNA

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Nationality: U.S.A citizen

Objective:

Detail-oriented, highly motivated individual with strong work ethic and sense of integrity and eagerness to learn seeking a position at your organization, in which I can apply my experience and knowledge to further develop my career and add benefit while promoting continuous growth and success for your organization.

PROFESSIONAL EXPERIENCE:

- **Qatar University: Teaching assistant at Qatar University(Qatar) 2015 to present**

International University for Science and Tech: Syria 2008 -2012

- **Instructor**

- Teaching courses to Information system, Information Technology, Computer Engineering, and MIS Students. Computer Skills Course-Coordinator, responsible for developing the syllabus, quality control, and coordinating 20 classes (800 students).
- Courses taught include: Computer Skills (Introduction to Computers, Windows, and Microsoft Office), Fundamentals of Information Technology, Web Design Principles and Concepts, Advanced Web Design, Software Engineering Principles, Data Structure and Algorithms, Visual basic programming, Business Process Engineering, Microcomputer Applications. Database Management Systems.

- **IT coordinator**

- Managed and oversaw the day-to-day operation of the IT department at the University.
- Responsible for configuring CISCO routers, switches, and firewalls.
- Working with protocols: TCP/IP, RIP1, RIP2, EIGRP and OSPF.
- Responsible for the strategic development and implementation of cost-effective training and support solutions.
- Participate in quality assurance procedures, provide constructive feedback to department heads, and adhere to the specific support levels that have been purchased by the students.
- Programming and Application Development.
- Help Desk/Technical Support.
- Assisted computer operators with payroll and sales administration data encoded tapes.
- Performed hardware and software installations and provided high-level customer care, training, and technical support.
- Assembled and installed a wide array of computer systems, workstations, and peripheral hardware.

EDUCATION

- **Cuyahoga Community College, Cleveland, Ohio.**

Electronic Engineering Technology
Computer Networking Hardware (CISCO)

Graduation June 2008

- **Walsh College Troy, Michigan.**
Master of Science in Business Information technology
Information Assurance Specialization Graduation July 2005
- **Aleppo University of Electrical & Electronic Engineering, Aleppo, Syria**
Computer science engineer Graduation 2001

COMPUTER AND PROFESSIONAL SKILLS:

- Certifications: Information System Security Professional Certification, Committee on National System Security (CNSS).
- CISCO (CCNA): LAN Design, Router Configuration: Router protocols: TCP/IP, RIP1, RIP2, EIGRP and OSPF.
- Certification of completion: CCNP security/ CCSP: Deploying CISCO ASA –VPN solution.
- National certification in Information Assurance.
- Developed secure outsourcing and secure transaction, and Wrote information security policy for an outsourcing company.
- Functional Programs: MS Office, AutoCAD, ORCAD, Fireworks MX 2, PC Anywhere Remote Perimeter Access Scanner, Active Directory.
- Programming & Languages skills: Assembly Language, VB, SQL, C++, ASP.NET, SQL
- Operating Systems: Windows, Unix, Linux.
- Database Systems: SQL Server, MySQL.

OTHER SKILLS:

- Solid communication skills and great interpersonal skills.
- Technical writing experience
- Hard working, self-motivated, well-organized and adapts well to change Ambitious, focused and detail-oriented.
- Ability to learn and apply new technologies quickly.
- Ability to interact well with individuals at all levels; supervisors, colleagues and the public Sector.
- Able to manage multiple priorities with accuracy in a time sensitive environment.
- Fluent in Arabic and English

NONPROFESSIONAL EXPERIENCE:

- Corporate transit of America, Cleveland, OHIO** 2012-Current
- **Assistant Manager**
 - Managed and oversaw the day to day operation of the Delivery and Mail of the Cleveland Division.

References available upon request